

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit#

City State Zip Code

Phone: _____ Email: _____

Date Available: _____ SSN: _____ - _____ - _____ Desired Salary: \$ _____ /hour

Position Applied for: _____ Full-time Day Shift
 Part-time Night Shift

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

EDUCATION

High School: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Diploma/GED? YES NO

College: _____ City & State: _____

From: _____ To: _____ Major: _____ Did you graduate? YES NO

Other: _____ City & State: _____

From: _____ To: _____ Major: _____ Did you graduate? YES NO

REFERENCES

Please list three professional references

Full Name: _____ Relationship: _____

Company/Position: _____ Phone: _____

Full Name: _____ Relationship: _____

Company/Position: _____ Phone: _____

Full Name: _____ Relationship: _____

Company/Position: _____ Phone: _____

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for leaving: _____

May we contact your previous supervisor for reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for leaving: _____

May we contact your previous supervisor for reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ From: _____ To: _____

Responsibilities: _____

Reason for leaving: _____

May we contact your previous supervisor for reference? YES NO

MILITARY SERVICE

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

AUTHORIZATION FOR PRIOR EMPLOYER RELEASE INFORMATION

I hereby authorize my prior employer(s) to release any and all information relating to my employment with them to Ralph E. Ames Machine Works, Inc. I further release and hold harmless both my prior employer(s) and Ralph E. Ames Machine Works, Inc. from any and all liability that may potentially result from the release and/or use of such information. I understand that any information released by my prior employer will be held in the strictest confidence, that it will be viewed only by those involved in the hiring decision, and that neither I nor anyone else not so involved will have the right to see the information.

Applicant's Signature

Date

DISCLAIMER

I certify that my answers on this application for employment are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my immediate release.

Applicant's Signature

Date